



OPPORTUNITY GRANT EVALUATION

DUE: 30 DAYS AFTER THE COMPLETION OF GRANT PROJECT

Completed forms can be faxed or mailed to CFCI or emailed to Kim James at [kim@communityfoundationci.org](mailto:kim@communityfoundationci.org)

ORGANIZATION: \_\_\_\_\_

GRANT AMOUNT: \$ \_\_\_\_\_

PROJECT/PROGRAM NAME: \_\_\_\_\_

PRIMARY CONTACT: \_\_\_\_\_ CONTACT TITLE: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ CONTACT EMAIL \_\_\_\_\_

**Report of Grant Activities**

1. Summary of how grant funds were used:

2. How was CFCI publicized?

*Please attach copies of press releases, printed materials, television or radio interviews, posters, printed programs, etc.*

3. Project Expenses (please include receipts if applicable)

Activity	Cash	In-Kind	Total
Administration/Staff			
Materials & Supplies			
Travel, Food, Lodging			
Equipment & Facility Rental			
Marketing & Promotions			
Operating Expenses			
Other			
Total Expenses			

4. Was the entire grant amount used? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please return the unused funds to the Community Foundation of Central Illinois within 60 days of this evaluation. **Expected date of return:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_